

Chesapeake City
Planning and Zoning Commission
Minutes January 6, 2010

Elaine Shepard
Nick Visser
Harry Sampson
Bill Miners, Chair
Rich Taylor
Frank Vari
Norman Carter

Attached list of attendees

Bill Miners brought the meeting to order at 6:30 pm followed with the Pledge of Allegiance.

Public Announcements:

Bill Miners: I want to recognize the effort that Frank Vari put in for the 5K Race/Walk for New Years Day. A job well done, Frank.

Frank Vari: There will be a full report to Council Monday night, but we registered over 50 runners the day of the event. We should get some good publicity; I believe we'll be on the front page of the Guardian paper. There will be recycling this Saturday on the North Side under the tower.

Frank Hill: Council has signed an agreement with Artesian to do engineering and grant writing on behalf of the Town. We met with them today to get started on the work. The deadline is January 28th. We will be meeting with the County on Friday regarding water to the school.

Harry Sampson: Rich & I were at the last Historic Meeting. Historic only approved two of the four signs for Pell Gardens. The other two were denied because they were paid for their services, (Moon Nursery and Christmas Décor).

Approval of minutes from December 2, 2009

MOTION: Harry Sampson made a motion and Norman Carter seconded to approve the minutes from December 2, 2009 with corrections. All in favor; motion carried.

Staff Reports:

Tom Wheeler, Zoning Inspector – Absent. There is nothing specific to report for December.
Sharon Weygand, Town Administrator – Report attached in Minutes Book

Action Item

• **Election of Chair and Vice-Chair for 2010**

MOTION: Elaine Shepard made a motion, Harry Sampson seconded to nominate Bill Miners for Chair of Planning and Zoning for 2010. There were no other nominations. All in favor; motion carried. Bill accepted.

MOTION: Rich Taylor made a motion, Norman Carter seconded to nominate Harry Sampson for Vice-Chair of Planning and Zoning for 2010. There were no other nominations. All in favor; motion carried. Harry accepted.

• **Projecting sign 2'x4' for Foard Funeral Home**

File No: 121109 Applicant: Foard Funeral Home Location: 318 George St
Tax Map: 200 Parcel: 340 Zoned: VC *Note: depth information needed from applicant.*

Bob Foard: It is a wrought iron bracket that the sign is projected to hang from. It will project off the brick column about 53". Bracket is attached to the building and will hang above the awning.

The application has been approved through Historic.

MOTION: Harry Sampson made a motion, Elaine Shepard seconded to approve the sign application for Foard Funeral Home, file number 121109 for 318 George Street. All in favor; motion carried.

- Possible date change of workshop's; from 3rd Wednesday to 3rd Thursday of the month, through June 2010.

Chris Jakubiak will be teaching a course at George Washington University on Wednesday evening. The Commission has agreed to move the workshops to the third Thursday through June 2010.

Discussion Items:

- **Required Class for all Zoning related Boards in MD**

Course should be completed before July 1, 2010. Please send confirmation email or certificate to the Clerk/Treasurer in Town Hall for the file. It is required for all P&Z members along with the Appeals Board to complete the course.

- **Schaefer's Canal House**

The Town Administrator has received word from the County that the permits for Schaefer's have expired and will not be renewed. The County has posted a Stop Work-order. In order for work to resume they will have to start from the beginning. The Town will not be doing any reviews until the back balances are paid in full. A lien will be placed on the property.

The property is a mess and a safety hazard. Pictures of the property are in the minute's book. We have asked them to clean it up before. A letter will go out giving them time to clean up the property along with the houses. If not completed, the Town will fine them, complete the work and bill the owners. The building is not secure. Mayor Frank Hill and Chair Bill Miners will work on a letter similar to the one previously sent last year.

MOTION: Harry Sampson made a motion, Frank Vari seconded to adjourn the meeting at 7:09 pm. All in favor, motion carried.

Respectfully submitted,



Valerie Walls
Clerk/Treasurer